

SENIORS TECH SERVICES

Job Title: Digital Literacy Tutor for Seniors

Location: Toronto/GTA (In-Person & Online)

Job Type: Part-Time, Contract

About Us: Seniors Tech Services is dedicated to bridging the digital divide by empowering seniors with essential technology skills. We believe in creating a more connected and inclusive community through education and support.

Job Description: We are seeking enthusiastic and patient individuals to join our team as Digital Literacy Tutors. In this role, you will teach seniors how to use various digital tools and platforms, helping them navigate the digital world with confidence.

Responsibilities:

- Conduct one-on-one sessions to teach seniors basic technology skills in person and online
- Develop and implement lesson plans tailored to the needs and skill levels of seniors
- Provide support and troubleshooting for common tech issues
- Foster a positive and encouraging learning environment
- Track progress and adjust teaching methods as needed

Qualifications:

- Passion for teaching and helping others
- Strong understanding of digital tools and platforms (e.g., smartphones, tablets, computers, social media, email)
- Excellent communication and interpersonal skills
- Patience and empathy to guide seniors through their tech journey
- No prior teaching experience required, but a love of technology is a must!

Benefits:

- Flexible hours
- Competitive pay
- Opportunity to make a meaningful impact in the community
- Supportive and dynamic team environment

How to Apply: Please send your resume and a brief cover letter explaining why you are interested in this position to dinah@seniorstechservices.ca by **March 31, 2025**