

SENIORS TECH SERVICES

Part-Time Workshop Facilitator – Digital Literacy Training for Seniors

Location: Toronto/GTA (In-Person & Online)

Job Type: Part-Time, Contract

About Us

Seniors Tech Services empowers seniors through digital literacy, offering workshops to help them navigate technology confidently.

Role Overview

We seek a patient, engaging facilitator to lead digital literacy sessions for seniors in Toronto/GTA. The ideal candidate has strong communication skills, experience teaching technology, and a supportive approach.

Key Responsibilities

- Lead interactive workshops on smartphones, tablets, email, video calls, online safety, and social media.
- Adapt teaching to different skill levels and learning styles.
- Offer one-on-one assistance and encouragement.
- Help improve workshop materials.

Qualifications

- Experience teaching/training adults, especially seniors.
- Strong digital skills (Windows, macOS, iOS, Android).
- Excellent communication and patience.
- Ability to teach in-person and online (Zoom experience a plus).
- Background in education, community programs, or tech support is an asset.

What We Offer

- Flexible, part-time schedule.
- Competitive hourly rate.
- A chance to make a real impact.
- Training and support.

How to Apply

Send your resume and a brief cover letter to dinah@seniorstechservices.ca. We look forward to hearing from you! **Deadline:** March 31, 2025